



TO COUNCILLOR:

E R Barr
L A Bentley
G A Boulter
J W Boyce
Mrs K M Chalk

M L Darr
B Dave
R F Eaton
R E Fahey
D A Gamble (Vice-Chair)

J Kaufman
Mrs L Kaufman
Dr T K Khong
Mrs S B Morris (Chair)
R E R Morris

Dear Sir or Madam

I hereby **SUMMON** you to attend a meeting of the **POLICY, FINANCE AND DEVELOPMENT COMMITTEE** to be held at the **COUNCIL OFFICES, STATION ROAD, WIGSTON** on **TUESDAY, 6 FEBRUARY 2018** at **7.00 PM** for the transaction of the business set out in the Agenda below.

Yours faithfully

Council Offices
Wigston
29 January 2018

Mrs Anne E Court
Chief Executive (Interim)

<u>ITEM NO.</u>	<u>AGENDA</u>	<u>PAGE NO'S</u>
1.	Apologies for Absence	
2.	Appointment of Substitutes To appoint substitute Members in accordance with Rule 4 of Part 4 of the Constitution.	
3.	Declarations of Interest Members are reminded that any declaration of interest should be made having regard to the Members' Code of Conduct. In particular, Members must make clear the nature of the interest and whether it is 'pecuniary' or 'non-pecuniary'.	
4.	Reading, Confirmation and Signing of Minutes To read, confirm and sign the minutes of the previous meeting(s) in accordance with Rule 17 of Part 4 of the Constitution.	
	a) Minutes of the Previous Meeting held on 31 October 2017	1 - 9
	b) Minutes of the Extraordinary Meeting held on 23 January 2018	10 - 11
5.	Action List Arising from the Meeting held on 31 October 2017	12



To read, confirm and note the Action List arising from the previous meeting.

6. Petitions and Deputations

To receive any Petitions and, or, Deputations in accordance with Rule 24 of Part 4 of the Constitution.

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| 7. Internal Audit Progress Report 2017/18 | 13 - 27 |
| Report of the Director of Finance & Transformation / Section 151 Officer | |
| 8. Internal Audit Operational Plan 2018/19 | 28 - 44 |
| Report of the Director of Finance & Transformation / Section 151 Officer | |
| 9. Medium Term Financial Strategy (MTFS) Update | 45 - 59 |
| Report of the Director of Finance & Transformation / Section 151 Officer | |
| 10. Committee Budget Revenue and Capital Review (April - November 2017) | 60 - 64 |
| Report of the Head of Finance, Revenues and Benefits | |
| 11. Capital Programme 2018/19 | 65 - 68 |
| Report of the Head of Finance, Revenues and Benefits | |
| 12. Collection and Write-Off of Miscellaneous Debtors | 69 - 71 |
| Report of the Head of Finance, Revenues and Benefits | |
| 13. Resident Forum Outturn Budget Position and Allocation Requests | 72 - 76 |
| Report of the Head of Finance, Revenues and Benefits | |

For more information, please contact:

Democratic Services

Oadby and Wigston Borough Council
Council Offices
Station Road, Wigston
Leicestershire
LE18 2DR

t: (0116) 257 2775

e: democratic.services@oadby-wigston.gov.uk